

Water Master Conflict of Interest Resolution
Idaho Water District 11
February 5th, 2013

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Department of Water Resources
Eastern Region

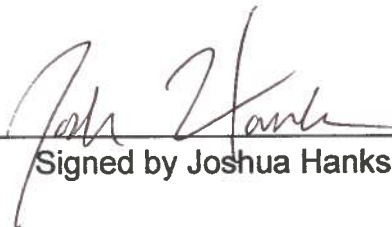
The following procedure, or policy, will be followed at any time that there may be a conflict, or a perceived conflict, as pertains to doing business or making purchases between the Water District and any business that the Water Master may currently have, or had, employment with. For the purpose of this resolution the Water Master (Joshua Hanks), is employed by Intermountain Environmental, Inc. (IEI), and has in the past sold equipment and performed labor for the Water District, as well as, for the IDWR. To mitigate any conflict of interest the Water Master will not purchase products from IEI without following the procedure listed below. This procedure is consistent with the requirements described in the *Idaho Ethics in Government Manual*.

Conflict of Interest Purchasing Procedure:

- 1 A list of possible vendors that sell similar equipment will be created.
- 2 The Water Master will request quotes from these vendors for all purchases that IEI could possibly be considered as a supplier. Any quotes from IEI will not be provided by the Water Master in his duties as an employee at IEI.
- 3 These quotes will be provided to an advisory board, and the advisory board will select which vendor will receive the purchase order.
- 4 In his duties as an employee of IEI the Water Master will not be involved in any sales quotations or contract proposals that IEI will be involved in concerning Water District 11. This will also include any potential sale or project within any State that is located within the official Bear River Basin area.
- 5 The Water Master will not perform any labor or sell any equipment directly to the Idaho Department of Water Resources (IDWR). If IEI is to sell, or perform labor, for the IDWR it must not benefit the Water Master through bonuses or commissions in his employment with IEI.
- 6 If parts are purchased from IEI, for use in the Water District, the Water Master may install these parts in his role as Water Master, but will not receive compensation or benefit in anyway from IEI.

This resolution has been voted on, and approved, at the Annual Meeting of Water District 11 on February 5th, 2013.

This is the official statement that is agreed upon and signed below for the approved policy and procedure that Joshua Hanks will follow in his duties as Water Master for Idaho Water District 11.


Signed by Joshua Hanks

02/05/2013
Date